

MEMORANDUM

DATE: FEBRUARY 28,2024

FROM: GERMÁN ORTIZ CÁRDENAS
Chairman of the Board of Directors

TO: ADMINISTRATORS, LEGAL REPRESENTATIVES, GENERAL
SECRETARY AND LEGAL AND COMPLIANCE COORDINATION

AFFAIR: PROVISIONS OF THE FINANCIAL SUPERINTENDENCE OF COLOMBIA
ON THE ILLEGAL, UNAUTHORIZED AND UNSAFE PRACTICES OF
SECURITIES ISSIERS IN RELATION TO THE REPRESENTATION OF
THEIR SHAREHOLDERS AT MEETINGS

In response to the ordinary meeting of the General Assembly of Shareholders of the Corporación de Ferias y Exposiciones S.A. User, Free Trade Zone Operator Benefit and Collective Interest, hereinafter Corferias, which will be held on March 22, 2024, and in compliance with the instructions given by the Financial Superintendence of Colombia, I would like to request the administrators, Legal Representatives, General Secretary, Legal and Compliance Coordination and other employees directly related to the Assembly to be executed, the instruction to fully comply with the obligations and measures in their charge that ensure equitable treatment to the shareholders of Corferias.

Thus, the aforementioned persons must refrain from directly or indirectly carrying out the conduct established in paragraph 1.1. of Part III, Title I, Chapter VI of the Basic Legal Circular, related to illegal, unauthorized, and unsafe practices of issuers of securities. The foregoing taking into account that these conducts may constitute an infringement of the provisions of articles 184 and 185 of the Commercial Code and numerals 2, 6 and 7 of article 23 of Law 222 of 1995.

Notwithstanding the foregoing, the directors or employees of Corferias, who have the status of shareholders, may exercise the political rights inherent to it, as well as those they represent when they act in their capacity as legal representatives of companies.

It is important to note that in the event of any of the situations provided for in paragraph 1.1. above, corrective and remedial measures should be taken, such as: (i) Returning to their principals the powers that may contravene the illegal, unauthorized and unsafe practices mentioned above; (ii) Inform shareholders that proxies may not be conferred on persons directly or indirectly linked to the management or employees of Corferias, nor may they receive proxies that indicate voting intention on the decisions to be adopted at the meeting; (iii) Adopt all necessary measures to ensure that the officers of Corferias act with neutrality vis-à-vis the different shareholders; and (iv) Adopt all appropriate and sufficient measures to ensure the effective participation of shareholders in the Meeting and the exercise of their political rights.

Finally, Doctors Andrés López Valderrama, Executive President, and Natalia Riveros Castillo, Secretary General of Corferias, were designated as responsible officials in charge of verifying the adequate fulfillment of this procedure.

Cordially,

(Original Signed)
GERMÁN ORTIZ CÁRDENAS
Chairman of the Board of Directors